

MINUTES
PARK AND RECREATION BOARD MEETING
MONDAY, MAY 12, 2003
6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on May 12, 2003, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

Members:

Mr. Bob Korman	Chair	Place 7
Ms. Sue Phillips	Vice Chair	Place 3
Ms. H. Suzanne Kelley	Member	Place 2
Ms. Carrie Donovan	Member - Absent	Place 1
Mr. Alvin Warren	Member	Place 4
Ms. Caron Montgomery	Member	Place 5
Mr. Charley Amos	Member	Place 6
Mr. Joe Sarabia	Member	Place 8
Mr. Nicholas Stoneman	Member	Place 9
Mr. Joe Way	Member	Place 10
Ms. Candy Halliburton	Member	Place 11
Ms. Heather Teske	Youth Member	Place 12

Staff:

Bill Gilmore	Assistant Director-Programs
Ruth Keith	Administrative Secretary
Gordon Robertson	Assistant Director-Planning
Diana Foster	Park Facilities Coordinator
Wendy Parker	Athletic Programs Manager
Evonne Sandas	Superintendent Golf Operations
Scott DeGrant	Park Maintenance Superintendent
DeOnna Garner	Graduate Park Planner
Marcia Rodriguez	Tennis Programs Manager – Arlington Tennis Center
Aubrey Espinosa	Recreation Facility Manager – Elzie Odom Rec. Center
Michelle Rice	Marketing Manager

Also attending: Bonnie Bowman, representing RUFF (Responsible Unleashed Fun for Fido).

I. **CALL MEETING TO ORDER**

Chairman Bob Korman called the regular meeting to order at 6:30 P.M.

II. **April 14, 2003 REGULAR MEETING MINUTES**

Chairman Korman asked for approval of the minutes. Ms. Kelley made a motion to approve the minutes of the April 14, 2003 meeting. Mr. Amos seconded the motion. The motion passed unanimously.

Mr. Way arrived at the meeting, the time being 6:35 p.m.

III. **RECOGNITION**

1. Ms. Parker introduced Aubrey Espinosa, Recreation Facility Manager, at Elzie Odom Recreation Center. Mr. Espinosa provided the Board with an overview of his responsibilities and activities.
2. Mrs. Rodriguez recognized and presented Charlee Haynes a certificate of appreciation for her contributions in providing sign language to the hearing impaired tennis students at the Arlington Tennis Center. Ms. Haynes is a student at Tarrant County College and volunteers her time to this program.

IV. **ITEMS FOR ACTION**

Items from Citizens (Concerning Items for Action) - No Discussion

A. **Items for Action**

1. **Park Permits** - Ms. Foster requested the Board's consideration and approval of 41 park permit requests.

Ms. Kelley stated she was concerned about underage drinking at graduation parties allowing beer and wine coolers in the parks. Ms. Foster stated the permit in question was a college graduation party.

Ms. Teske suggested that wristbands could be used as a way to identify underage students attending the parties.

Ms. Phillips stated it was her understanding that customers who request park permits are held accountable for underage drinking.

Ms. Foster advised the Board that each customer requesting permits receives a letter from Police Chief, Theron Bowman warning them that the Arlington Police Department would issue citations and/or arrest if underage drinking is discovered at their event. Ms. Foster distributed a copy of Chief Bowman's letter to members of the Board.

Mr. Gilmore stated that future alcohol permits would be denoted specifically as they relate to adult or youth gatherings.

After discussion, Mr. Amos made a motion to approve all permits. Ms. Teske seconded the motion. The motion passed unanimously.

2. **North Cottonwood Creek Aquatic Ecosystem Restoration Project.**

Mr. Warren stated the Acquisition and Development Committee met April 23, 2003 to discuss and voted unanimously to approve this project.

Ms. Garner provided the Board with a brief overview of the project and requested the Board's approval to proceed with a formal letter of intent to

the U.S. Corps of Engineers stating the City's desire to participate in the North Cottonwood Creek Aquatic Ecosystem Restoration project. Ms. Garner stated the project addresses the stabilization and enhancement of the portion of Cottonwood Creek that flows through Helen Wessler Park, located at the corner of Sherry Street and Greenway Street in East Arlington.

Mr. Stoneman stated he thought re-grading of the stream channel to better accommodate stream flow and re-vegetation of the stream bank would improve the quality of life in that area.

Ms. Halliburton asked if the detention area at California Lane Park compares to this arrangement. Ms. Garner stated it was similar, but the detention area at California Lane is much deeper.

Ms. Kelley made a motion to approve the issuance of a formal letter of intent to the U.S. Corps of Engineers for this project. Ms. Montgomery seconded the motion. The motion passed unanimously.

- V. **ITEMS FROM CITIZENS** - Ms. Bonnie Bowman, representing RUFF (Responsible Unleashed Fun for Fido) advised the Board of a "Barks for Parks September Splash-Out" day on September 13, 2003 at Richard Simpson Park. Ms. Bowman said this event would be an off-leash splash day for dogs and donations would be requested from dog owners. Ms. Bowman said all proceeds would help support building Arlington's first off-leash dog park once a location is identified.

VI. **SCHEDULED INFORMATION REPORTS**

A. **Planning Work Plan Report** – Mr. Robertson briefed the Board on the following:

- **Bad Koenigshofen Pool** - This project involves a creation of a family aquatic center located in S. J. Stovall Park. Pre-project planning is currently underway.
- **Johnson Creek Corp Project** - This project includes three components: buyouts of flood prone homes, recreational development in the Mitchell/Dover Lane area and environmental restoration in selected areas along the entire creek. The first phase of construction is scheduled to begin in the summer of 2003.
- **MLK-Tierra Verde Construction** - Substantial completion of contract III (buildings) has not officially been awarded. Attorneys have approved the request to begin correcting current deficiencies. Reconstruction of the restroom is underway and should be complete by the end of May 2003.
- **Patterson Soccer Renovation** – At the end of FY 02-03 this project will be 100% complete. This project involves the replacement of the existing

fencing around the soccer complex, adding gates at the parking lots and renovates the restroom facility. Pre-project planning is currently underway.

- Howard Moore Parking Lot Renovation - Staff is currently preparing bid documents to replace the existing asphalt parking lot.

Ms. Kelley asked if the fencing problem around the Howard Moore Pool area was repaired. Mr. Robertson stated that it was.

- A. **Customer Service Report** - Ms. Teske stated she thought there were a lot of complaints regarding litter and high grass on the city's medians.

Mr. DeGrant stated staff has requested the contractor, mowing the medians, to make sure they pick up all litter before mowing. Mr. Gilmore added that the month of May is generally a high call rate regarding high grass since the contractors are on a 14-day cycle.

Ms. Halliburton stated she was pleased with the number of positive comments from the Arlington Soccer Association regarding the improved condition of the fields they use.

Monthly Calendar of Events - No discussion

VII. **PARD INFORMATION REPORTS**

- A. **Sister City Collaborative Sculpture Project** – Ms. Rice introduced Ms. Rachel Bounds representing the Arlington Museum Association. Ms. Bounds explained to the Board that 3 Arlington artists and 3 German artists would collaborate on designing a sculpture piece to be placed in Gene Allen Park. The date of the dedication is July 12, 2003.

VIII. **PARB COMMITTEE REPORTS**

- A. **Planning and Policies** - Chairman Stoneman stated this committee's next meeting date is May 28, 2003 at 5:30 p.m.
- B. **Acquisition and Development Committee** - Chairman Warren stated this committee's meeting date and time has not been identified.
- C. **Operations and Maintenance Committee** - Chairman Amos stated this committee's next meeting date and time has not been identified.
- D. **Training and Development Committee** - Chairwoman Kelley stated this committee's next meeting would be scheduled after the Executive Committee Meeting.

IX. **ITEMS FROM PARB MEMBERS**

- A. Reports from Liaisons to Advisory Boards - No Discussion.
- B. Reports from Liaisons to Organizations - Mr. Sarabia stated the Parkway Central Neighborhood Association was very appreciative of the work Park Operations staff did at the Parkway Central Park in preparation for the Easter Egg Hunt in that park.
- C. Board Members
 - 1. **Linking with Organizations** - Ms. Phillips urged members to continue working with, and being good Ambassadors, the organizations they are involved with.
- D. Announcements - Ms. Kelley reported that staff is doing a great job cleaning the restrooms located at the golf courses.

In view of the recent fire of the J. W. Dunlop Park concession building, Ms. Kelley requested staff to place temporary restrooms at that location. Mr. DeGrant stated that would be done.

Mr. Korman discussed the position of the Board and the number of reports requested of staff. He stated this would be discussed at the Board's Executive Committee meeting.
- E. Chair – Mr. Korman announced the Board's Executive Committee would be meet Monday, May 19, 2003 at 6:30 P.M.

Being no further business, the meeting adjourned at 7:56 P.M.

NOTE: Taped recordings and minutes of all Parks and Recreation Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, Texas. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.